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**ROW MAINTENANCE SERVICES  
INVITATION TO BID**

**NON-MANDATORY PRE-BID CONFERENCE  
AGENDA**

**Bids Due: February 20, 2024; 9:00 AM  
Electronic Submittal Only**

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**PRE-BID MEETING DATE:** February 20, 2024

**PRE-BID MEETING TIME:** 9:00 AM

- I. Self Introductions
- II. Sign-In Sheet
  - Attendance form
- III. CID will be respond to questions today but “official” response by CID only through email sent to Larry Kaiser and posting on CID web site
- IV. Read Invitation-to-Bid. Bid sent electrically ONLY as described in the Invitation-to-Bid.  
**Bid Bond shall be mailed and received by the CID before the bid is due!!**
- V. Purpose of Meeting
- VI. ITB Discussion – each section
- VII. Required Documents to be Submitted – Critical; Pass or Fail min. criteria
- VIII. Selection of Low Bidder not required - most qualified and pricing are equally important
- IX. Bid Form Discussion
- X. P&P Bond – only for Moreland Ave (SR 42). Selected bidder to obtain within 7 days of being awarded contract
- XI. Discussion of Sections
  - Section 2
  - Section 5 – pass/fail criteria
  - Section 7 – addendum and Response to Questions
  - Section 8
  - Attachment B – Bid Form
  - Exhibit A & B

**REMINDER TO SUBMIT ALL DOCUMENTS THAT HAVE BEEN  
IDENTIFIED AS SUCH**

- XII. Addendum #1 issued Feb 9. Refer to the CID web site for all addendums or “Response to Questions”.
- XIII. Questions from attendees?
- XIV. Concluding Remarks by CID