



REQUEST FOR PROPOSAL

“Professional Engineering Design Services Constitution Road Freight Corridor Improvements”

RESPONSE TO QUESTIONS

12/10/2021

Questions Received on December 19th, 2021 at 9:00 AM:

1. On Exhibit C, Acceptance Form – it states: “Three originals of the technical proposal and a thumb drive of the proposal shall be included in the envelope. Fee proposals are not to be submitted at this time.” Can you confirm that submissions are to be submitted electronically? Also, could you provide a new Exhibit C form that removes the printed requirement?
2. Showcasing our full team’s current and projected workload will take more than one page. Is it possible to have additional pages in the limit?
3. For workload, can we provide the current and projected workload on an 11 x 17 page?
4. Do you anticipate potential interviews to be in person or virtual?
5. 9.1.4 notes that we should acknowledge all addendum. Please confirm if you would like all copies of addendum in an appendix to acknowledge (no page limit), or for us to include a statement noting receipt of the addendum in the proposal?
6. 9.4.1.4 requires offers to submit financial statements for the previous 2 years. Our full financial documents are longer than the 3 page maximum given in the submittal requirements. Can we provide our financial reports in an appendix (without a page limit)?
7. 9.4.1.2 notes that we are to include a resume for our key personnel involved with this contract. Is this to be included in 9.2.5 C – under the no maximum page limit? If not, could you clarify where it is to be included in the page limit requirements?
8. The RFP requires contact and address information for the lead firm’s owner. Our firm has more than 700 employee-owners. Since it is not feasible to include all of our owners addresses and

contact information in the page limits, can we include just the project manager/primary contact instead of owners?

9. Under B. Past experience of the Design Team & Staff Capacity, it mentions references as part of the scoring, but references are not located under 9.2.5. Where/how would you like our team to include references?
10. Are we required to include a GDOT Prequalification Certificate for the Prime? If so, can this be included in an appendix (not included in the page count)?
11. Clarification is requested for the limits of the project. One of the images in the referenced 'Exhibit A' shows proposed improvements northeast of the roundabout with multiple railroad crossings. Could you clarify the limits?
12. Are the proposed Constitution Road improvements expected to terminate as soon as the roundabout geometry will allow, or will additional improvements be considered heading northeast on Constitution Road towards Phase II?

Response to Questions:

1. Yes. Proposal shall be submitted electronically.

See attached revised Exhibit C. Regarding the "printed requirement", this can be done electronically.

2. Yes – the CID will agree to a total of 10 pages for Section 9.2.5; subsections D & E
3. Yes
4. TBD. Unsure at this point in time
5. Add all "Addendum" and/or "Response to Questions" to the submittal. There is no page limit for this requirement
6. Yes
7. Yes, include in 9.2.5 C with no page limit
8. Yes
9. Add resumes and references to Section 9.2.5; subsection E. The revised total page count, as identified in #2 above, shall be 10 pages
10. Yes its required and yes add it to the Appendix
11. Project limits are as follows: **Bailey St/SR 42 intersection to the 5-leg intersection.**
There will be side street re-alignments as required for the truck roundabout which is included in the project limits.
12. Yes – as described in #11 above.

It is possible that the CID could increase the design scope depending on the engineering estimates for construction that the selected consultant develops. If the estimates are under the CID budget for PE and construction, then the CID could prepare a change order to increase the project limits and the resulting PE scope. This decision will occur after the PE work commences.

EXHIBIT C

ACCEPTANCE FORM

Technical proposals are to be emailed to the attention of CID Executive Director Larry Kaiser; Larry@metrosouthcid.org, by no later than 3:00 PM, December 20th, 2021. The subject line of the email shall be noted as follows: **“RFP for Professional Engineering Services – Constitution Road Freight Corridor Improvements”**.

Technical proposals received after that date and time will not be accepted. Fee proposals are not to be submitted at this time.

The process for selection of engineering firms will be primarily Qualification-Based (QBS) – Brooks Act. Fees will be a minor component of the overall score. Only technical proposals are to be submitted at this time. A Recommendation Committee will identify the short-listed firms. These firms may be required to attend an interview (in-person or virtual TBD) and present a schematic plan of their respective approach.

In compliance with this Request for Proposal dated November 18th, 2021, which includes all requirements, provisions and exhibits attached and referenced therein, and subject to all the terms and conditions set forth herein, the undersigned offers and agrees to furnish the services described in the RFP

Cited above and submit this signed technical proposal, which includes this completed and signed page and other information as required by the RFP. It is understood that this proposal and the scope of services may be modified, by mutual agreement in subsequent negotiations if short-listed and identified to be the highest ranked firm.

NAME AND ADDRESS OF FIRM:

DATE: _____

By: _____
 (signature)

 (print)
 Title: _____

Phone: _____

EIS # : _____